

Forward Plan

October - January 2022

Liz Leffman Leader of the Council County Hall, Oxford OX1 1ND

Date Issued: 3 September 2021

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website. This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online^{2.} Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online^{3.}

¹ Decision Making including Key Decisions – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² Agendas, Minutes & Reports - Main Menu > About your Council > Meetings > Browse Committee Papers

^{3 &}lt;u>Get Involved in Meetings</u> – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council Councillor Liz Leffman	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services Councillor Liz Brighouse OBE	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services Councillor Glynis Phillips	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety Councillor Neil Fawcett	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment Councillor Dr Pete Sudbury	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management Councillor Tim Bearder	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy Councillor Duncan Enright	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance Councillor Calum Miller	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care Councillor Jenny Hannaby	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Equality Councillor Mark Lygo	Public Health; Covid Renewal; Voluntary Sector; Equalities

Cabinet Meetings

21 September 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxfordshire Plan 2050 Reg 18 (Stage 2) Consultation Response (Ref: 2021/122) To seek agreement of the County Council's formal response to the OP2050 consultation.	Cabinet (21 September 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Travel & Development Strategy	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	Corporate Director Environment & Place
Watlington Relief Road - Preferred Options and In Principle Use of Statutory Powers (Ref: 2021/073) Following completion of Stage 0 Options Appraisal Report and consultation, to seek acceptance to continue with the design of the identified preferred option.	Cabinet (21 September 2021)	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Cabinet changed from 20/07/2021 to 21/09/2021. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	John McLauchlan, Head of Infrastructure Planning Office Tel: 07554 103512 Helen Powdrill, Programme Lead Tel: 07554 103476 Marco Assucena, Programme Lead - South & Vale Tel: 07922 849387	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Workforce Report and Staffing Data - Quarter 1 - April - July 2021 (Ref: 2021/049) Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.	Cabinet (21 September 2021)	No	None	N/A		Cabinet Member for Corporate Services	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Director of Human Resources
Community Risk Management Plan (CRMP) 2022-2026 - Public Consultation (Ref: 2021/119) To seek approval for public consultation.	Cabinet (21 September 2021)	No	None	N/A		Cabinet Member for Community Services & Safety	Paul Bremble, Group Manager - Strategic Risk & Assurance Tel: 07990 780815	Chief Fire Officer
Oxfordshire Street Design Guide (Ref: 2020/174) To seek confirmation that the document can be adopted as guidance by Oxfordshire County Council.	Cabinet (21 September 2021)	No	None	Key Stakeholders	Decision due date for Cabinet changed from 20/07/2021 to 21/09/2021. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Chanika Farmer, Transport Development Control Lead Tel: 07557 082590	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
England's Economic Heartland (EEH) Governance - Endorsement to New Framework (Ref: 2021/160) To endorse the new Governance Framework and the Council's representation in connection with England's Economic Heartland (EEH). Joint Responsibility: Leader and Cabinet Member for Transport & Development Strategy	Cabinet (21 September 2021)	No	None	N/A		Leader Cabinet Member for Travel & Development Strategy	John Disley, Infrastructure Strategy & Policy Manager Tel: 07767 006742 James Gagg, Principal Infrastructure Planner Tel: 07776 997303	Corporate Director Environment & Place
Business Management & Monitoring Report - July 2021 (Ref: 2021/048) To note and seek agreement of the report.	Cabinet (21 September 2021)	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Corporate Director Customers, Organisational Development & Resources Director of Finance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Voluntary Sector Infrastructure Contract (Ref: 2021/105) To seek approval for a grant agreement for a year in place of the current Voluntary Sector Infrastructure Contract, and the production of a wider Voluntary Sector Strategy across services.	Cabinet (21 September 2021)	No	None	N/A		Cabinet Member for Public Health & Equality	Emily Schofield, Acting Head of Strategy Tel: 07881 311707 Karina Russell, Senior Policy Officer Tel: 07917 921511	Acting Head of Strategy

19 October 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Review of the Oxfordshire Minerals & Waste Local Plan Part 1 - Core Strategy (Ref: 2021/083) To accept the review of the Core Strategy Review.	Cabinet (19 October 2021)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 20/07/2021 to 19/10/2021. Reason: Further work required.	Cabinet Member for Climate Change Delivery & Environment	Kevin Broughton, MWLP Manager Tel: 07979 704458	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Minerals & Waste Development Scheme (Ref: 2021/154) To seek approval of the Minerals and Waste Development Scheme.	Cabinet (19 October 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Charlotte Simms, MWLP Principal Planner Tel: 07741 607726	Assistant Director Strategic and Infrastructure Planning
Local Transport and Connectivity Plan (LTCP) (Ref: 2021/101) To seek agreement of the LTCP document and supporting strategies for public consultation.	Cabinet (19 October 2021)	Yes - Affects more than 1 division	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Melissa Goodacre, Infrastructure Strategy Team Leader Tel: (01865) 810474 Joseph Kay, Strategic Transport Lead Tel: 07827 979234	Corporate Director Environment & Place
National Bus Strategy - Proposal for an Oxfordshire Bus Improvement Plan (Ref: 2021/072) To seek approval of the BIP proposals.	Cabinet (19 October 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Highway Management	John Disley, Infrastructure Strategy & Policy Manager Tel: 07767 006742	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Monitoring Report - August 2021 (Ref: 2021/078) Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.	Cabinet (19 October 2021)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Director of Finance
Oxfordshire's Homelessness and Rough Sleeping Strategy (Ref: 2021/157) To seek approval of the final version of Oxfordshire's Homelessness Strategy which, has been out for public consultation and amended as a result of the public's feedback.	Cabinet (19 October 2021)	Yes - Affects more than one division and revenue expenditure > £500,000	None	N/A		Cabinet Member for Adult Social Care	Marie Cacace, Commissioning Manager, Housing and Homelessness Tel: 07765 197952	Interim Assistant Director Housing & Social Care Commissioning

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Delegated Powers - August 2021 (Ref: 2021/080) To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.	Cabinet (19 October 2021)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096	Director of Law & Governance
Countywide 20mph Approach (Ref: 2021/135) To seek approval of a new countywide 20mph policy and procedure.	Cabinet (19 October 2021)	No	None	N/A		Cabinet Member for Highway Management	Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984	Corporate Director Environment & Place
Business Management & Monitoring Report - August 2021 (Ref: 2021/079) To note and seek agreement of the report.	Cabinet (19 October 2021)	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Corporate Director Customers, Organisational Development & Resources Director of Finance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Budget & Business Planning Report - 2022/23 - October 2021 (Ref: 2021/047) To provide background and context to the budget and business planning process for 2022/23.	Cabinet (19 October 2021)	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Director of Finance

16 November 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Local Aggregates Assessment (Ref: 2021/155) To seek approval of the Local Aggregates Assessment.	Cabinet (16 November 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Charlotte Simms, MWLP Principal Planner Tel: 07741 607726	Assistant Director Strategic and Infrastructure Planning

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Highway Maintenance Approach (Ref: 2021/132) To seek approval of the councils updated approach to Highway Maintenance as set out in the revised Highway Maintenance Strategy and Highway Asset Management Plan (HAMP) and to seek endorsement of the associated proposed future investment programme for Highway Maintenance.	Cabinet (16 November 2021)	Yes - Affects more than one division and Capital Expenditure >£1m	None	N/A		Cabinet Member for Highway Management	James Dance, Principal Officer - Asset Renewals Tel: 07392 318900	Corporate Director Environment & Place
A40 HIF2 Smart Corridor - Compulsory Purchase and Side Road Orders (Ref: 2021/131) To seek approval of the Statement and Orders Plans and approval to make the Compulsory Purchase and Side Road Orders.	Cabinet (16 November 2021)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 19/10/2021 to 16/11/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tom Shuttleworth, A40 Programme Lead Tel: 07908 059132	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
A4095/B4100 Banbury Road Roundabout - Preferred Options and In Principle Use of Statutory Powers (Ref: 2021/108) To seek approval on preferred design option	Cabinet (16 November 2021)	Yes - Capital Expenditure >£1m	None	Key Stakeholders and Local Residents.	Decision due date for Cabinet changed from 19/10/2021 to 16/11/2021. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Mohammed Ilyas, Programme Lead Tel: 07712 110046	Corporate Director Environment & Place
and start of CPO process. Tramway Accessibility Improvement - Preferred Options and In Principle Use of Statutory Powers (Ref: 2021/107) To seek approval on preferred design option and start of CPO process.	Cabinet (16 November 2021)	Yes - Capital Expenditure >£1m	None	Key Stakeholders and Local Residents	Decision due date for Cabinet changed from 19/10/2021 to 16/11/2021. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Mohammed Ilyas, Programme Lead Tel: 07712 110046	Corporate Director Environment & Place
Workforce Report and Staffing Data - Quarter 2 - July-September 2021 (Ref: 2021/104) Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.	Cabinet (16 November 2021)	No	None	N/A		Cabinet Member for Corporate Services	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Director of Human Resources

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Libraries and Heritage Services: A Strategic Framework: 2021 - 2026 (Ref: 2021/056) To seek approval of the strategic framework for the delivery of libraries and heritage services — 2021 — 2026.	Cabinet (16 November 2021)	No	None	N/A	Decision due date for Cabinet changed from 21/09/2021 to 16/11/2021. Reason: Further work required.	Cabinet Member for Community Services & Safety	Lesli Good, Assistant Director, Cultural Services Tel: 07930 617798	Corporate Director Customers, Organisational Development & Resources
Climate Action Programme Update and Annual Greenhouse Gas Report 2020/21 (Ref: 2021/081) To note the update.	Cabinet (16 November 2021)	No	None	N/A	Decision due date for Cabinet changed from 19/10/2021 to 16/11/2021. Reason: Further work required.	Cabinet Member for Climate Change Delivery & Environment	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	Corporate Director Environment & Place
Business Management & Monitoring Report - September 2021 (Ref: 2021/103) To note and seek agreement of the report.	Cabinet (16 November 2021)	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Corporate Director Customers, Organisational Development & Resources Director of Finance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Treasury Management Mid-Term Review (Ref: 2021/102) To provide a mid-term review of Treasury Management Activity in 2021/22 in accordance with the CIPFA code of practice.	Cabinet (16 November 2021)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance

21 December 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
A4095 Howes Lane Realignment - Preferred Options and In Principle Use of Statutory Powers (Ref: 2021/106) To seek approval on preferred design option and start of CPO process.	Cabinet (21 December 2021)	Yes - Capital Expenditure >£1m	None	Key Stakeholders and Local Residents	Decision due date for Cabinet changed from 19/10/2021 to 21/12/21. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Mohammed Ilyas, Programme Lead Tel: 07712 110046	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Monitoring Report - October 2021 (Ref: 2021/126) Finance report on capital spending against budget allocations, including any necessary capital programme approvals.	Cabinet (21 December 2021)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Director of Finance
Business Management & Monitoring Report - October 2021 (Ref: 2021/128) To note and seek agreement of the report.	Cabinet (21 December 2021)	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Corporate Director Customers, Organisational Development & Resources Director of Finance
Budget & Business Planning Report - 2022/23 - December 2021 (Ref: 2021/127) To provide background and context to the service and resource planning process for 2021/22.	Cabinet (21 December 2021)	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Director of Finance

18 January 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Budget & Business Planning Report - 2022/23 - January 2022 (Ref: 2021/136)	Cabinet (18 January 2022)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Director of Finance
Cabinet proposes 2022/23 revenue budget, MTFP and capital programme for recommendation to Council in light of comments from the Performance & Corporate Services Overview & Scrutiny Committee and consultation feedback. Includes the Review of Charges.								
Oxfordshire Food Strategy (Ref: 2021/129) To seek approval of the Oxfordshire Food Strategy and agree the actions that the County Council will undertake. Joint Responsibilities: Cabinet Member for Climate Change Delivery & Environment and Cabinet Member for Public Health & Equality	Cabinet (18 January 2022)	No	None	N/A	Decision due date for Cabinet changed from 21/09/2021 to 18/01/2022. Reason: Further work required.	Cabinet Member for Climate Change Delivery & Environment Cabinet Member for Public Health & Equality	Lauren Rushen, Policy Officer Tel: 07990 367851	Corporate Director Customers, Organisationa Development & Resources

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Business Management & Monitoring Report - November 2021 (Ref: 2021/137) To note and seek agreement of the report.	Cabinet (18 January 2022)	No - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Kathy Wilcox, Chief Accountant Tel: (01865) 323981	Corporate Director Customers, Organisational Development & Resources Director of Finance
Delegated Powers - January 2022 (Ref: 2021/138) To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.	Cabinet (18 January 2022)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096	Director of Law & Governance

Cabinet Member Meetings

Cabinet Member: Deputy Leader of the Council/Cabinet Member for Children, Education & Young People's Services Cllr Liz Brighouse OBE

21 September 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
New Primary School for North-East Didcot (Ref: 2021/133) To seek approval of education specification and to initiate the process to identify an academy sponsor for the new school.	Deputy Leader of the Council (21 September 2021)	No	None	N/A		Deputy Leader of the Council	Barbara Chillman, Pupil Place Planning Manager Tel: 07554 103418	Corporate Director for Children's Services

Cabinet Member for Community Services & Safety Cllr Neil Fawcett

21 September 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Thames Valley Principal Officer Sharing Agreement (Ref: 2021/139)	Cabinet Member for Community Services & Safety	No	None	N/A		Cabinet Member for Community Services & Safety	Rob MacDougall, Director for Community Safety & Chief Fire Officer Tel:	Director for Community Safety and Chief Fire Officer
To seek approval of the agreement.	(21 September 2021)						07881 583208	

Cabinet Member: Highway Management

CIIr Tim Bearder

2 September 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Cuxham: Proposed 20mph Speed Limit and Trail Traffic Calming Measures (Ref: 2021/114)	Cabinet Member for Highway Management (2 September 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545	Corporate Director Environment & Place
To seek approval of the proposals.							Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Kidlington: A4260 and Bicester Road - Proposed No Waiting at Any Time Restrictions and Bus Stop Clearway (Ref: 2021/116) To seek approval of the proposals.	Cabinet Member for Highway Management (2 September 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
North Leigh: A4095 - Proposed Extension of 40mph Speed Limit and Turning Restrictions (Ref: 2021/028) To seek approval of the proposals.	Cabinet Member for Highway Management (2 September 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 03/06/2021 to 02/09/2021. Reason: Item deferred at the meeting on 03/06/2021 further work needed.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Daniel Mowlem, Engineer - Road Agreements Team - C&W Engineering 1 Tel: 07393 001029	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Childrey & Sparshot B4001 & Pulpit Hill - Proposed 40mph Speed Limit (Ref: 2021/124)	Cabinet Member for Highway Management (2 September 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545	Corporate Director Environment & Place
To seek approval of the proposals.							Mark Francis, Traffic & Traffic Schemes Technical Officer (South) Tel: 07730 926962	
Chesterton: Village Roads - Proposed 20mph and 40mph Speed Limits (Ref: 2021/059) To seek approval of the proposals.	Cabinet Member for Highway Management (2 September 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 29/07/2021 to 02/09/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place

24 September 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Holloway South Area - Proposed CPZ (Ref: 2021/086) To seek approval of the proposals.	Cabinet Member for Highway Management (24 September 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 24/09/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place
Oxford: Old Marston - Proposed CPZ (Ref: 2021/087) To seek approval of the proposals.	Cabinet Member for Highway Management (24 September 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 24/09/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place
Oxford: Abingdon Road South Area - Proposed CPZ (Ref: 2021/095) To seek approval of the proposals.	Cabinet Member for Highway Management (24 September 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 24/09/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Temple Cowley Area - Proposed CPZ (Ref: 2021/096) To seek approval of the proposals.	Cabinet Member for Highway Management (24 September 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 24/09/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place
Oxford: Florence Park Area: Proposed CPZ (Ref: 2021/097) To seek approval of the proposals.	Cabinet Member for Highway Management (24 September 2021)	No	None	Key Stakeholders & Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 24/09/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

14 October 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Iffley Village - Proposed No Waiting at Any Time Restrictions (Ref: 2021/115) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 14/10/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place
Watlington: B480 Cuxham Road/B4009 Britwell Road - Proposed Bus Stop Clearway (Ref: 2021/093) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 14/10/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Jet Dehal, Senior Engineer (Road Agreements Team S&V Engineering 2) Tel: 07767 648708	Corporate Director Environment & Place
Use of Queen Street by Cargo Bikes (Ref: 2021/070) To seek approval whether to allow cargo bikes to use Queen Street 24 hours a day on a permanent bases.	Cabinet Member for Highway Management (14 October 2021)	No	None	Experimental TRO consultation 07/05/20- 06/11/20		Cabinet Member for Highway Management	Craig Rossington, Senior Transport Planner Tel: 07880 945891	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Various Locations - Proposed "Quickways" Active Travel Measures (Ref: 2021/100) To seek approval on whether to progress the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Naomi Barnes, Project Manager Tel: 07824 528681	Corporate Director Environment & Place
Long Wittenham: Didcot Road - Proposed Amendment to Traffic Calming Build Out (Ref: 2021/043) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 01/07/2021 to 14/10/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028	Corporate Director Environment & Place
Ambrosden: Graven Hill - Proposed 20mph Speed Limit and Parking Places (Ref: 2021/091) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 29/07/2021 to 14/10/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Aston Rowant Village - Proposed 20mph Speed Limit (Ref: 2021/140) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
Benson: A4074 by Church Road - Proposed Toucan Crossing (Ref: 2021/141) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Barton Park Residential Development - Proposed 20mph Speed Limit (Ref: 2021/142) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Mike Smith, Road Agreements Team Leader (Cherwell & West) Tel: 07881 311704	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Stonesfield Village - Proposed 20mph Speed Limit (Ref: 2021/143) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place
Banbury and Bodicote: White Post Road and Sycamore Drive - Proposed Waiting Restrictions (Ref: 2021/144) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Chloe Kirby, Engineer Tel: 07783 879117	Corporate Director Environment & Place
Banbury: Wildmere Road - Proposed Conversion and Improvement of Footway to Shared Use Cycle Track (Ref: 2021/145) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Witney: Avenue 2 - Proposed Waiting Restrictions (Ref: 2021/146) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	Corporate Director Environment & Place
Kidmore End and Mapledurham at Tokers Green - Proposed 20mph Speed Limit (Ref: 2021/147) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Jon Beale, Traffic and Traffic Schemes Technical Officer Tel: 07860 330031	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Wallingford: Town Centre and Residential Roads to North - Proposed 20mph Speed Limit (Ref: 2021/148) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Jon Beale, Traffic and Traffic Schemes Technical Officer Tel: 07860 330031 Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
Oxford: Bourne Close - Proposed Waiting Restrictions (Ref: 2021/149) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Jane Clark, Road Safety Officer Tel: 07545 459107	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Pay and Display Parking Places (Ref: 2021/150) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Jane Clark, Road Safety Officer Tel: 07545 459107	Corporate Director Environment & Place
Oxford: Various Locations - New and Amended Pedal Cycle Parking Places (Ref: 2021/152) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Ben Smith, Infrastructure Local Lead Central Tel: 07392 318877	Corporate Director Environment & Place
Oxford/Gosford: A44 Adjacent to Oxford Northern Gateway Site - Proposed 30mph Speed Limit and Weight Restriction on Side Road (Ref: 2021/153) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 John Exley, Highway Engineer Tel: 07568 563706	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Long Wittenham: Village - Proposed 20mph Speed Limit (Ref: 2021/151) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Mark Francis, Traffic & Traffic Schemes Technical Officer (South) Tel: 07730 926962	Corporate Director Environment & Place
Witney: Corn Street- Proposed Shared Use Footway/Cycletrack (Ref: 2021/158) To seek approval of the proposals.	Cabinet Member for Highway Management (14 October 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Odele Parsons, Senior Transport Planner Tel: 07974 002860	Corporate Director Environment & Place

18 November 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Gosford and Water Eaton - Water Eaton Lane - Proposed Waiting Restrictions (Ref: 2021/088) To seek approval of the proposals.	Cabinet Member for Highway Management (18 November 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 29/07/2021 to 18/11/2021. Reason: Deferred from meeting on 29 July 2021.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place
Didcot: B4493 Foxhall Road - Proposed Waiting Restrictions (Ref: 2021/125) To seek approval of the proposals.	Cabinet Member for Highway Management (18 November 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 18/11/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Mark Francis, Traffic & Traffic Schemes Technical Officer (South) Tel: 07730 926962	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Didcot: B4016 Ladygrove Road - Proposed 40mph Speed Limit (Ref: 2021/094) To seek approval of the proposals.	Cabinet Member for Highway Management (18 November 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 18/11/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Jet Dehal, Senior Engineer (Road Agreements Team S&V Engineering 2) Tel: 07767 648708	Corporate Director Environment & Place
Shrivenham: Townsend Road - Proposed Traffic Calming Measures (Ref: 2021/037) To seek approval of the proposals.	Cabinet Member for Highway Management (18 November 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 18/11/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Jet Dehal, Senior Engineer (Road Agreements Team S&V Engineering 2) Tel: 07767 648708	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Harwell: Grove Road - Traffic Calming (Ref: 2021/113) To seek approval of the proposals.	Cabinet Member for Highway Management (18 November 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 02/09/2021 to 18/11/2021. Reason: Further work required.	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place

Officer Delegated Decision Meetings

Corporate Director of Public Health & Wellbeing - Ansaf Azhar 5 October 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Dynamic Approved Provider List (DAPL) Agreement for the Provision of Detoxification and/or Rehabilitation Services for Adults with Problematic Substance Use (Ref: 2021/156) To seek approval for the procurement of a DAPL for the Provision of Detoxification and/or Rehabilitation Services for Adults with Problematic Substance Use from 01/05/22 for a period of two years, with an option to extend for a further 2 years, and to issue new Call-Off Contracts for the services within the DAPL for up to the same period. This is to replace the current Approved Provider List Framework for these services which expires on	Corporate Director of Public Health & Wellbeing (5 October 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Public Health & Equality	Becca Smith, Health Improvement Practitioner - Adv Tel: 07775 827245	Corporate Director of Public Health & Wellbeing